

Job Title: Rugby Development Officer

Job Summary:

The Rugby Development Officer is responsible to create a thriving development structure within the Province that supports the National Growth Strategy to develop grassroots rugby, grow participation and strengthen pathways for players, coaches and officials.

Reporting to:

The Board of Directors, through the Executive Director

Working Relationships:

- Member Organizations
- Coaches & Officials
- Committees – Development, Match Official, Rules of Competition, Scheduling Sub Committee
- Schools
- Development Department (Rugby Canada)
- Coach Association of Saskatchewan

Prime Functions:

1. Growth Strategy – delivering the development and evolve the key concepts of the National Growth Strategy by broadening and diversifying the demographic interested in rugby, creating and expanding safe, accessible playing opportunities, promoting safe sport and long-term participation in rugby.
2. Member Organization Development – committed to introducing and supporting our member organizations through growing capacity with tools and resources, training and education for volunteers, coaches and officials, taking assessments and leading change.
3. Administration – has the technical skills necessary to contribute to the management, development and continued sustainability of rugby programming in Saskatchewan. This includes the ability to understand and contribute to strategic planning, communicate effectively with partners and experience managing volunteer committee structures and volunteers, keeping groups on track and working with groups to implement projects/programs.

Qualification:

Factor	Essential	Desirable
Training and Attainments	<ul style="list-style-type: none"> • Driving Licence • NCCP Rookie Rugby Trained 	<ul style="list-style-type: none"> • World Rugby Coach qualification • Sports related degree/qualification or relevant experience • Access to transport • World Rugby Match Official Qualification • First aid certificate
Experience & knowledge (in an employed or voluntary capacity)	<ul style="list-style-type: none"> • Coaching rugby across a wide variety of age bands and groups • Experience of working effectively with partners • Experience and knowledge of working with volunteers • Knowledge and understanding of issues affecting rugby clubs • Knowledge and understanding of sports development pathways (Long Term Development) 	<ul style="list-style-type: none"> • Experience of working in a sports development environment • Knowledge of national sporting/physical activity initiatives & strategies • Knowledge and understanding of rugby development pathways
Competencies - Skills & Knowledge	<ul style="list-style-type: none"> • IT skills and experience • Ability to build effective working relationships • Excellent organizational skills • Well-developed communication skills • Ability to prioritise competing deadlines and projects 	<ul style="list-style-type: none"> • Leadership
Additional Requirements	<ul style="list-style-type: none"> • Ability to undertake flexible working hours • Complete a Criminal Record Check that requires Vulnerable Sector Screening 	<ul style="list-style-type: none"> • Experience of sourcing and securing funding

To apply please send your resume and cover letter to:

jobs@saskrugby.com with RDO in the subject line